Privacy in the Workplace (all staff)

To allow all members of the organisation to understand the key concepts of privacy laws, how to avoid data breaches and how to access their data

Target participant: All employees
In-person / online: Either | **Duration:** 2 hours

Content

- Overview of the Protection of Personal Information Act ("POPIA")
- Key concepts in POPIA
- Overview and compliance with workplace policies dealing with employees
- Dos and Don'ts of handling data
- Submitting requests for access to your data

Outcomes

Employees have a basic understanding of POPIA, know what type of personal information is collected, how it can be accessed and what obligations their employer has to safeguard their personal information.