

Managing Employee Absenteeism & Incapacity

To assist managers and team leaders to competently address employee absenteeism, including unplanned leave and long-term medical incapacity

Target participant: Senior managers; line managers

In-person / online: In-person | **Duration:** 1 day

Content

- Outline of the sick leave and medical certificate provisions in the Basic Conditions of Employment Act
- Outline of the guidelines in cases of dismissal arising from ill health or injury in Schedule 8 of the Labour Relations Act
- Tips and processes to reducing employee absenteeism
- Convening and conducting an incapacity hearing

Outcomes

Managers are able to appropriately address workplace absenteeism and reduce its impact and effects.